BOARD OF TRUSTEES MEETING

Wednesday, May 14, 2025

6000 Midlantic Drive, Suite 300 North, Mount Laurel, NJ

Meeting 1:00 p.m.

**MAY AGENDA**

**PUBLIC SESSION**

**ITEM #**

1. Call to Order:

In accordance with the Sunshine Law and N.J.S.A. 10:4-10, due notice of all pending meetings was given to the *Newark Star Ledger*, www.NJ.com, and *Trenton Times* on June 14, 2024. Notice of this meeting was also filed with the New Jersey Secretary of State. Electronic notice of this meeting was also posted to NJSIG’s website at www.njsig.org.

1. Roll Call:

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| --- | --- | --- |
| Stephanie Brown, Ed.D. | Damaris Gurowsky | Christopher Russo, Ed.D. |
| Richard J. Casey | Irene Le Febvre | Nicholas Bice |
| Christopher Carrubba | Jamie P. Moscony | Alix Silva |

1. Acceptance of the meeting minutes for March 19, 2025.
2. Public Participation – Opportunity for public to address the NJSIG Trustees regarding specific agenda items. Each person will have five minutes to speak.
3. Sub-fund Liaisons – Reports/Comments
4. Reports:

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| 1. Executive Director Report
 | Jill Deitch |
| 1. Accounting/Finance Report
 | Michele Carosi |
| 1. Underwriting Report
 | Claire King |
| 1. Claims Report
 | Sherwin Archibald |
| 1. Information Technology Report
 | Jeff Cook |
| 1. Member Services and Loss Control
 | Lauren Schilling |

1. Discussion Items:

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| --- | --- |
| 1. Trustee Retreat (possible dates: 7/8, 7/9, 7/22, 7/23, 7/29, 7/30)
 | Jill Deitch |
| 1. Trustee Nominations
 | Jill Deitch |
| 1. Reinsurance Renewal Update
 | Jill Deitch |

1. Action Items:

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| 1. Checking accounts & new claims ratification

**(NJSIG No. 0525-01)** | Michele Carosi |
| 1. 2024/2025 Budget – first reading

**(NJSIG No. 0525-02)** | Michele Carosi |
| 1. Revisions to Plan of Risk Management – first reading

**(NJSIG No. 0525-03)** | Jill Deitch |
| 1. 2024/2025 Board Meeting Dates – first reading

**(NJSIG No. 0524-04)** | Jill Deitch |
| 1. Revisions to Policy 2220 – first reading

**(NJSIG No. 0525-05)** | Jill Deitch & Sherwin Archibald |
| 1. Contracting:
	1. Investigation Services

**(NJSIG No. 0525-06)*** 1. Actuarial Consulting Services

**(NJSIG No. 0525-07)*** 1. NJSIG Office Lease Renewal

**(NJSIG No. 0525-08)** | Sherwin ArchibaldJill DeitchJill Deitch |

1. New Business
2. Closed (Executive) Session

**CLOSED (EXECUTIVE) SESSION**

CLOSED (EXECUTIVE) SESSION RESOLUTION

WHEREAS, the Open Public Meetings Act (“OPMA”), N.J.S.A. 10:4-6 *et seq*., authorizes public entities to meet in closed (executive) session under certain circumstances; and

WHEREAS, the OPMA requires that the Group adopt a resolution at a public meeting to go into private session; now, therefore,

BE IT RESOLVED by the Board of Trustees of the New Jersey Schools Insurance Group that it is necessary to meet in closed (executive) session to discuss certain items involving:

1. Litigation; and/or
2. Matters involving attorney client privilege; and/or
3. Matters involving pending contract negotiation; and/or
4. Matters involving terms and conditions of employment of current public employee.

BE IT FURTHER RESOLVED that any discussion held by the Board of Trustees which need not remain confidential will be made public as soon as feasible. The minutes of the closed (executive) session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board of Trustees will notreturn to open session to conduct business at the conclusion of the closed (executive) session.